



JOSEPH DUBE

PROFILE

I am a graduate system developer from, Boston City Campus. I learned how to enhance the productivity of an organization and the group of people working in an organization. How to communicate as well as interact with people on a professional level.

My very first work experience was in my second year of college as a student advisor. I have also worked at clientèle as a telesales agent, where I was able to gain work experience and develop my professional skills. After that worked as Digital Admin and learned how to lavage business communication tools and use collation tools. The experience helped me become more prepared mentally and emotionally for any work environment.

My life's philosophy is, "Fear is not evil. It tells you what weakness is. And once you know your weakness, you can become stronger as well as kinder." — Gildarts Clive (Fairy Tale)

Skills

- Microsoft Office
- Problem Solving
- Java Programming
- Data Management
- CRM
- HTML/CSS/JavaScript

EMPLOYMENT HISTORY**Platform App Builder at Cape Innovation and Technology Initiative (CiTi), Braamfontein, Johannesburg**

February 2022 – Present

Currently working on getting my Salesforce Credential. The Salesforce Certified Platform App Builder credential is designed for individuals who would like to demonstrate their skills and knowledge in designing, building, and deploying custom applications using the declarative customization capabilities of the Lightning Platform.

Digital administration at Cape Innovation and Technology Initiative (CiTi)Cape Innovation and Technology Initiative (CiTi), Johannesburg, Braamfontein

May 2021 – February 2022

This is an opportunity to acquire job critical skills as well as receive training in a simulated work environment from tested individuals within the field of Tech as well as people who have knowledge on what it's like to be employed in the space of Technology and what to expect from the industry

Interning at Capaciti till the end of my fixed contract.

Telesales Agent at Clientele Limited , Gauteng, South Africa

November 2020 – December 2022

Assisting in resolving customer complaints/disputes.
Providing information to customers.
Monitoring sales performance.
Closing sales deals.

Keeping a record of calls and relevant details.
Updating customer details.

EDUCATION

System Development, Boston City Campus, Johannesburg

The knowledge and practical skills I gained :

Operate effectively in the workplace using a number of Windows-based end-user applications
Apply general business principles to real life situations
Manage information technology systems analysis functions in organisations
Demonstrate project management skills for technology
Develop and maintain information technology systems
Identify the socio-economic needs of society and display cultural sensitivity within Organisations